

How to Submit an Application

Thanks for your interest in one of our properties. To make the process as easy as possible for you to get into your new home, we have created this reference guide on how to apply to rent one of our properties.

Things to Bring and Requirements

1. **A completed Rental Application for each adult** that will be living in the unit. If you need extra copies you can get them from our website. Otherwise, you can pick some up at our office.
2. **\$40 Application Fee for each application.** Please pay application fee with money order or cashiers check. No cash. This fee covers our costs to pull your credit report and verify your application.
3. **Copies of Drivers License(s).** We will need a copy of each applicant's driver's license to verify signatures of applicants before requesting your credit history. We can make copies at our office if you bring each license.
4. **Verification of income for all applicants.** Either a recent paycheck stub or documentation indicating how much consistent income each applicant makes. Child support and similar funds are accepted.
5. **Holding Fee in secured funds.** No cash. Holding Fee must be either a money order or cashiers check. The Holding Fee is fully refundable if your rental application(s) are declined after our screening process.
6. (Optional) If we gave you a Holding Fee agreement it needs to be signed by each applicant who is applying to rent the property. Either have it signed by everyone or everyone needs to come to submit the application.
7. **Call before you drop off application(s).** We are required to have a licensed agent in the office when you submit your application. Please call to confirm a licensed agent will be present.

Contact Information

Kalles Properties
210 2nd St. NE
Puyallup, WA 98372

P: 253-848-9393
F: 253-848-3532
www.kallesproperties.com

Directions

From Hwy 512 East:

- Take Meridian St. S exit towards Puyallup.
- Turn N on Meridian St
- Slight right at 3rd St SE (Meridian splits)
- Continue over railroad tracks to 2nd St. NE
- We are at intersection of 2nd St SE and Stewart/Main. (Same intersection as 7 Eleven, KFC, and Pizza Hut)

From 167 South/West:

- Take the WA-512W exit towards Puyallup
- Merge onto WA-512W
- Take Pioneer Ave E Exit
- Turn left on Pioneer
- Turn right on 3rd St. SE
- Continue over railroad tracks to 2nd St. NE
- We are at intersection of 2nd St SE and Stewart/Main. (Same intersection as 7 Eleven, KFC, and Pizza Hut)

From River Rd (167 E):

- Turn right (South) on Meridian N.
- Turn left onto E Main
- Turn left on 2nd St NE
- Continue over railroad tracks to 2nd St. NE
- We are at intersection of 2nd St SE and Stewart/Main. (Same intersection as 7 Eleven, KFC, and Pizza Hut)

